

TRIMLEY ST MARY PARISH COUNCIL
MINUTES FOR THE PARISH COUNCIL MEETING
HELD AT 7:30PM ON MONDAY 1st JULY 2024
AT THE WELCOME HALL TRIMLEY HIGH ROAD

PUBLIC OPEN FORUM

Reports from County & District Councillors, Public participation session & members questions on these items.

Members of the public in attendance County Cllr Stuart Bird (SB), District Cllrs Lee Reeves (LR) and Mike Ninnmey (MN) and a member of the public.

LR had very little to report due the pre-election period. He had attended two licencing meetings and no other meetings for council.

SB has continued to pursue the issues with Highways. He has registered his dissatisfaction with the conclusion regarding the feasibility of a new pedestrian crossing based on the data collected.

Action: Clerk to contact Trimley St Martin to ask whether they have ever been contacted about maintenance of their road crossing.

Action: Clerk to draft objection on behalf of the Paris Council regarding the feasibility report conclusion.

Action: Clerk to do a freedom of information (FOI) to Suffolk Constabulary regarding traffic volumes on Trimley High Road.

SB reported that the feasibility study cost £3467.67 which was less than originally advised.

The Parish Meeting opened at 7:46pm.

- 1 **Opening** DS thanked everyone for coming to the meeting and the Parish Councillors for delivering services to the public during the month.
Apologies from Colin Jacobs and Linda Knock.
There were no new declarations of pecuniary interest. The Parish Council manages three Corporate Trusts on behalf of the Parish.
- 2 **Minutes** of 3rd June 2024 were agreed and signed.
- 3 **Parish Councillors Reports**
 - 3.1 Sue Cox (SC) reported that she had attended 4 x webinars on planning. These sessions were pitched too high. Need to give diplomatic feedback. The Parish Council does not make planning decisions; it represents the community by either providing supportive commentary to an application or negative observations.
Stuart Bird offered to deliver a planning workshop to the Parish Council in the future.

3.2 Tricia Goulden (TG) attended the Electric Vehicles (EV) strategy meeting. NESTA were inviting local people to give their views. People feel that there is no infrastructure and that EVs are unaffordable. 2035 plan to have no fossil fuel vehicles. Air source heat pumps for social housing was discussed. As was increasing pedestrian infrastructure to encourage more walking.

3.3 DS attended Felixstowe Sports Council meeting.

The council does not own the ground that the new leisure centre is proposed for so a new architect has been employed to re-design.

4 Items for discussion

4.1 Lynn Beal reported that the August Spotlight article would include the donation that the Parish Council has made to the Fete and details updated about the fund-raising Quiz on 26 October 2024.

4.2 SC had no report for Neighbourhood Watch.

4.3 TG raised that the Welcome Hall should be surveyed for loft insulation. This needs to be discussed at a Trust meeting not in a Parish Council meeting. A new smart thermostat has been installed for less than £100. A Trust meeting to be held in September. TG reported that she had bought a Climate Action Plan logo and material for parishioners.

4.4 The Faulkeners Way play area project meeting was held on TEAMS DS, LB and the clerk attended for the Parish Council and Tim Snook and Sarah Shinnie for the District Council. The financial set up and fixed price tender process discussed.

Funding strategy:

- £25K from a £900K central fund.
- Construction Infrastructure Levy matched funding £25K.
- County Councillor Stuart Bird contributing £4,500
- Parish Council contributing £25K

It was agreed that the new area would meet the minimum required standards and must be completed within this financial year.

East Suffolk Services must have play equipment that is maintainable and parts easily accessible from trusted suppliers and partners.

The proposal for PC to provide £25K and that up to £5K additional CIL money could be used to top up if required was agreed.

4.5 The pedestrian crossing was covered in the public forum. Agreed to challenge decision on feasibility.

4.6 Mick Richardson had no further update on the white lines and irresponsible parking issues in the village. To identify where white lines should be.

Action: DS to write to local resident and suggest they ask for H lines outside their property.

4.7 The end of term was a bit busy for a school report. Next meeting with the school planned for September to discuss the school involvement in both the Armistice event and Christmas Light Up.

4.8 TG going to speak to Suffolk Wildlife Trust about the best places to put up 70 x bat boxes that the Men’s Shed have made.

4.9 The villages peace sign has an interim fix utilising the existing repaired sign incorporating a poppy picture of a local scene. The gilding has been redone. Cost £189.60 plus VAT.

Action – clerk to write to Trimley St Martin Parish Council and Lynn Beal to go to explain what has been done to the sign and discuss future plans.

4.10 Clerk to investigate how much CIL payments are due to parish.

4.11 The PC IT host cannot host the gov.uk domain as they must be registered on the Cabinet Office Cyber approved list which is a lot of investment for the small local business. It has been agreed that the domain will be hosted by a Cyber Essentials accredited registered company and sub contracted to the local business which is cyber compliant. This will be seamless for the Parish Council IT users. Clerk to facilitate.

4.12 Parish Council Accounts – audited locally and AGAR documentation agreed and will be submitted before midnight 1st July.

5.0 FINANCE

Current balance £175,438.35 as at 27th June 2024.

We declare all copies of the AGAR and accounts in the public domain remain unaudited until the final report and certification are received from auditors PKF Littlejohn later in the year.

Discussed the principle of earmarking (or setting aside) funds for projects as budgeted in the Parish Plan. Using the Scribe software, it should be easy to account for all part payments made throughout the year against these projected set aside funds.

5.2 Approvals

Clerk N Dunn salary at NALC pay point 28 (June 2024)	£1097.51
HMRC Tax	£281.60
Employer National Insurance (Parish Council contribution)	£89.69
Talk mobile SIM only account June 2024 paid to clerk	£9.95
PC Charity donation to Roseberry Café (Stennetts) agreed	£350.00
Daniel Hunt Gardener	£160.00

5.3 Paid since last meeting.

SALC Training for councillors	£35.00

6.0 PLANNING

No planning applications.

6.2 East Suffolk Council Decisions:

No planning decisions due to General Election.

7.0 Highways and Footpaths

No update

8.0 Items to be carried forward to the next meeting 2nd September 2024 at 7:30PM

- **Bat boxes to be taken forwards**

The meeting was closed at 09.06PM.

Signed by Chair:

Date:

Future meetings:

No meeting August 2024

Monday 2nd September 2024

Monday 7th October 2024

Monday 4th November 2024

Monday 2nd December 2024

Monday 6th January 2025

Monday 3rd February 2025

Monday 3rd March 2025

Monday 7th April 2025