

TRIMLEY ST MARY PARISH COUNCIL
MINUTES FOR THE PARISH COUNCIL MEETING
HELD AT 7:30PM ON MONDAY 3rd September 2024
AT THE WELCOME HALL TRIMLEY HIGH ROAD

PUBLIC OPEN FORUM

Reports from County & District Councillors, Public participation session & members questions on these items.

Due to the sickness absence of the clerk these minutes were made retrospectively from an audio recording made of the meeting.

County and District Councillors in attendance and one member of the public who was attending for agenda point 4.10 Gaymer's Lane construction and public right of way obstruction issues.

Acting Chair Lynn Beal LB welcomed all.

County Councillor Stuart Bird (SB) reported that the contents of his monthly report stand and will interject as appropriate throughout the meeting.

District Councillor Mike Ninnmey had three items to report:

1. There was a meeting about the North Felixstowe Garden Neighbourhood development at Brackenbury. It was reported that the development has been signed off by the Secretary of State. That the three landowners are yet to sign up to the plan. MN offered to put up a display in the Welcome Hall one Saturday afternoon. To action and liaise with LB.
2. ESC has been holding roadshows.
3. Felixstowe Heritage open weekend follows.

Cllr Sue Cox SC raised concerns around the juxtaposition of the new Sweet and Vape shop that has opened on Hamilton Road. MN suggests that this possibly needs a licence.

- 1 **Opening** LB welcomed all back from a long break as no meetings were held in August but the business continued to make this a busy month.

Cllrs in attendance:

Lynn Beal, Colin Jacobs, Bryan Frost, Sue Cox, Mick Richardson, Linda Knock and Richard Kerry.

Apologies from David Southgate and the clerk.

Members declaration – none excepting that the Parish Council is the one corporate Trustee of the three charitable trusts.

- 2 **Minutes** of 1st July 2024 were agreed and signed.

3 Parish Councillors Reports

SC explained the great refurbishment of the backroom of the Welcome Hall; thanking the substantial financial contribution from the County and District Cllrs of £3098.

RK has installed the Smart Thermostat for the Welcome Hall which is controlled remotely by Cllr Lynn Beals phone. This is good for the environment and a warning given that if the door is left open the heating turns off automatically, saving money and energy.

4 Items for discussion

4.1 Lynn Beal reported that for the October Spotlight the following items are included:

- Fund raising quiz
- Armistice and Remembrance events
- Cycle event
- White line issues and feedback.

4.2 LB applied for a grant for the Tour of Britain Cycle event. ESC gave £658 grant for sustainable water bottles to be given out over the event and bunting for the village route. A message on the bottle supports the initiatives and the water availability at the Welcome Hall.

4.3 The main Neighbourhood Watch update comes under the quiz.

4.4 SC explained that in her capacity as Tree Warden that she has been approached about planting 4 oak trees. It was agreed that these would be planted to support boundary hedging at the allotments ensuring that they would receive the aftercare required.

4.5 The members of the Parish Council were invited to stand as lead for the Climate Action Plan. Most have full portfolios and there are currently 3 x Parish Councillor vacancies. The Parish Council agreed to defer a decision but to continue with all the climate focussed projects that are currently ongoing. LB will continue to share all climate-based information that the PC receives on the FaceBook pages.

4.6 Pedestrian crossing project deferred until DS the lead returns next meeting.

4.7 MR explained that he would like to go back to the people who responded to the recent opinion poll on the white lines and parking issues. LB explained that the PC could not commit to financial outlay in the absence of the RFO. Defer until next meeting.

4.8 60 x tickets have been allocated for the quiz – these have to be paid in advance. There are helpers for the evening and lots of excellent raffle prizes. Quiz questions have been provided by many local businesses.

4.9 For the Remembrance event last year Tim from Brands laid the wreath; Tim and his wife are expecting a new arrival so would like to invite Tristan to do the honours for this year. Jan from Reeve Lodge would very much like to invite attendees into the lounge for a tea, coffee and warm up as a kind gesture towards the community. LB to formalise and finalise arrangements. Clerk to purchase 3 x wreaths.

4.9a Christmas light up event pencilled in the diary for Thursday 5th December. Suffolk Sounds are paying for the tree which has been booked.

4.10 Gaymer's Lane construction and access to the bridleway – a public right of way. RK reported that back in the 1950s (11th June) 137 High Road secured public access to the piece of land behind the houses. As a Parish Council this must always be preserved as a public

right of way. When the current planning application DC/23/4780/VOC was allowed it was provided that the Public Right of Way is kept open. Throughout construction there is evidence that this has not always been the case and have breached a private rights offence under the Road Traffic Act 1988. It is understood that whoever purchases either property will have to apply to Suffolk County Council Highways to secure access to their property. As a council it cannot do any more than has already been done. It appears that existing residents are blocked from accessing their own properties and that the proposed parking provision and driveways would also be outside of the construction land registry plans and therefore encroaching on and damaging the bridleway. The PC advised that complainants should send their evidence and photographs to Suffolk Highways. RK confirmed that this must be left open and accessible at all times. It is unclear whether visitors and deliveries were taken into account on the original decisions by planning.

4.11 LB reported that the untidy bus shelters were cleaned by the PC Maintenance company Tristan. It was proposed that these are cleaned internally on an ad hoc basis as and when required. There is a bit of graffiti which Tristan will provide a quote to repaint.

All agreed that this could be done as as soon as practicable.

4.12 It was agreed that an approach is made to Skyline to clean the village signs when they clean the bus shelters.

4.13 Complaints of speeding along parts of the High Road are not supported by the statistics from the speed cameras. There is the occasional speeding car but there is nothing further that the Parish Council has powers to do about it. The speed cameras act as a traffic calming measure as does the increased traffic for the next couple of months from the closed Candlet Road works.

4.14 There are by-laws in place to prevent dog fouling at Stennetts Playing Field. It appears that old signage is being ignored. Existing new signs will be erected and abuse of the team who maintain the playing fields will not be tolerated. Decisions on purchasing further new signs will be deferred until the next meeting.

4.15 School report. LB & DS are to meet with the Head and team to discuss school involvement in the Armistice event and how to assist the school with grant applications and additional funds going forwards.

4.16 The Men's Shed is making bat boxes. Due to the disturbance caused by the construction sites it was decided that if anybody wants to purchase a bat box they could go direct to the Men's Shed.

4.17 BF in absence of RFO/Clerk suggests approval of standard regular spends.

Colin Monk – internal auditor had not been paid for his services to the Trusts 2022. The PC has paid this but in future the Trusts agreed to refund the PC for £50 for 2022 and then again 2023.

It was confirmed that all cash is accounted for and is banked as received.

BF updated on challenges around the PC Accounts audit and AGAR submission. Lots of questions raised; answers and additional documentation has been provided to the auditors.

5.0 FINANCE

Current balance £169,370.88 as at 28th August 2024.

5.2 Approvals

Clerk N Dunn salary at NALC pay point 28 (August)	£1097.51
HMRC Tax	£281.60
Employer National Insurance (Parish Council contribution)	£89.69
Employee NIC	£28.79
Talk mobile SIM only account July 2024 paid to clerk	£9.95
Daniel Hunt gardener	£160.00

5.21 Retrospective approvals for July paid August 2024

6 August	Labelcraft – Villages Peace Sign and installation	£203.76
6 August	PAYE NIC (Employer and employee)	£118.48
6 August	PAYETAX	£281.60
6 August	Daniel Hunt Gardening	£160.00
6 August	Clerk ND phone EE contract	£9.95
6 August	Clerk ND Salary July NALC pay point 28	£1097.51

5.3 Paid since last meeting.

8 August	Lynn Beal Cllr Travel expenses	£4.15
8 August	LB Welcome Hall WIFI EE	£32.35
8 August	Four Winds Maintenance Welcome Hall Cobwebs	£40.00
13 August	Green Bin Subscription reimbursement for Angela	£52.50
19 August	LB Recycled Water bottles for Tour of Britain	£373.68
20 August	Colin Monk belated payment for Trusts audit 2022	£50.00
23 August	LB Flags	£38.96
23 August	LB Bunting	£54.75
23 August	LB Banner	£31.99
23 August	LB Union Flag	£9.40

6.0 PLANNING

DC/24/1866/FUL

Demolition of garage and bungalow (excepting front west and side south walls.)
Extend chalet bungalow to provide additional bedrooms with more living space and garage. Widen driveway to provide additional parking. Erect front garden wall.

7 Cordy's Lane, Trimley St Mary, Felixstowe, Suffolk, IP11 0UD.

No positive or negative comments made by Parish Council Planning Committee.

6.2 East Suffolk Council Decisions:

No new decisions by ESC.

6.3 Ongoing investigation:

ENF/24/0263/DEV

Unplanned building in Faulkner's Way – under investigation by ES Planning Enforcement.

CJ awaiting a response from D Starkey at Planning Enforcement.

7.0 Highways and Footpaths

No update

8.0 Items to be carried forward to the next meeting 7th October 2024 at 7:30PM

- White lines
- Christmas
- Remembrance
- Stennetts playing field signs
- Climate Action

The meeting was closed at 9.10pm

Signed by Chair:

Date:

Future meetings:

No meeting August 2024

Monday 7th October 2024

Monday 4th November 2024

Monday 2nd December 2024

Monday 6th January 2025

2024 September 3rd Parish Council Monthly Meeting Minutes v1.0

Monday 3rd February 2025

Monday 3rd March 2025

Monday 7th April 2025