

TRIMLEY ST MARY PARISH COUNCIL
MINUTES FOR THE PARISH COUNCIL MEETING
HELD AT 7:30PM ON MONDAY 2nd December 2024
AT THE WELCOME HALL TRIMLEY HIGH ROAD

PUBLIC OPEN FORUM

Reports from County & District Councillors, Public participation session & members questions on these items.

County and one District Councillor in attendance and no members of the public.

Chair David Southgate (DS) welcomed all. County Cllr Stuart Bird (SB) and District Cllr Lee Reeves (LR) were welcomed.

County Councillor Stuart Bird (SB) reported that the contents of his monthly report stand.

SB referred to the tree and hedge work being undertaken on Howletts Way as the branches are damaging the bus shelters.

SB explained that the 'Active Travel' cycling, walking and cars together plans for Maidstone and Causton Roads have been referred to Suffolk County Cabinet as residents, householders and car drivers should not be badly impacted. It is hoped to get this stopped.

DS thanked SB for his community efforts.

LR told the PC that there was no update yet on the Local Government reorganisation yet. It will be the biggest shake up in local government for 50 years.

We will keep everyone informed as we are able.

- 1 **Opening** DS opened the meeting welcoming all, thanking everyone for making the effort to turn out in such bad weather.

Cllrs in attendance:

David Southgate (DS)
Mick Richardson (MR)
Richard Kerry (RK)
Lynn Beal (LB)
Bryan Frost (BF)

Apologies:

Colin Jacobs (CJ)
Linda Knock (LK)

Declaration of interests: All represent and manage the corporate Trust for the three Trust Charities.

2 Minutes of 4th November 2024 were agreed and signed.

3 Parish Councillors Reports

3.1 BF attended a SALC ZOOM about Trust Management. BF highlighted a grey area around insurance.

ACTION: Clerk to check PC insurance about cover for Trustee indemnity.

3.2 DS attended a TEAMS meeting of LALC. SB/DS attended but across the board there was a poor attendance from others. Questions were raised by Trinity Estates about Innocence Lane. Invitees need to attend if issues are raised.

3.3 DS explained that there have been a number of reports made about a crushed culvert in St Marys Close/Stennetts Close that flood often causing inconvenience to the local residents accessing properties and crossing roads. DS proposed that the PC investigates the costs to clean the drain at the expense of the Parish Council as the drain doesn't meet Highways flooding criteria.

ACTION: Clerk to ask for a price to clear the culvert.

3.4 LB reported that she had received thank you letters from Brigit Gosling and family for the Armistice tribute to Peter Gosling.

3.5 RK apologised for the Christmas Tree lights being switched on early – they will now be switched on as scheduled. Thanks were given to LB and RK for organising the tree, erection, lighting and decorations at the Welcome Hall too.

4 Items for discussion

4.1 DS explained that there is no update on pedestrian crossing project future. (Keep on every agenda so as not to lose sight)

4.2 MR has had no response from Highways regarding the yellow lines. If a response is received MR will send to Clerk for reporting as he tends his apologies for January 2025 meeting.

4.3 LB updated on Christmas light up event. Such a lot of preparation work had gone towards holding this event. The weather forecast is awful for Thursday of this week. The PC cannot operate a PA system in rain. Health and Safety of attendees and school children next to a busy road is a key priority. It was agreed to cancel the event due to impending severe weather and storm conditions. It was proposed that the goody bags were taken to the school for the choir, school children and Roseberry Café.

It was proposed that for Christmas 2025 that the Christmas light up event is held at the Welcome Hall where people can get under cover in all weathers and keep safe.

Abuse on line about the size of the tree and cancelling the event are unacceptable. This year's tree was perfectly formed and the new supplier from Hasketon plants a new tree for each one cut down.

ACTION: If anybody in the village would like to take on the organisation of the event for 2025, please contact either the clerk or one of the Parish Councillors. Thank you.

4.4 Welcome Hall Heating was discussed. Insulation for the hall needs investigation, quotations and costs established before moving forward. The heating usage is

constantly monitored on line and any decisions must be based on the evidence available.

4.5 LB and DS gave the School Report. LB and DS met with the school management team. DS & LB covered the following with the school:

- Reminded the school of the offer from the Parish Council to fund some gardening equipment for the pupils.
- Discussed the cancellation of the Christmas light up event.
- Asked if there is anything the PC could do to assist reading and literacy in the school. For example, the school to provide 3 x books per week for 38 weeks of the year. The school would be grateful for some funding assistance eg £10 for 3 x books. The funding could be paid in increments. Possibly a small fund of £600 might be considered. One suggestion was for one hard back book per week with an embossed acknowledgement inside the cover showing donated from Trimley St Mary Parish Council. A possible investment in the local children's future. To be discussed further with the school and then brought to council.
- The school is short of world atlases. They are also short of dictionaries and magnifying glasses. Suffolk County Council should be supplying. This is to be confirmed.
- The school is proposing a new entrance/access/gates. County Council planning need tie be involved as it affects land next to the Parish Council noticeboard.

4.6 LB had obtained quotes for new folding chairs for the Welcome Hall.

84 x folding chairs with a trolley £1679.94 including VAT. All agreed, Invoice to be sent to the clerk for payment. Proposed, agreed and organised.

4.7 To discuss street lighting. (David)

- Lights 1000/1001 on St Marys Close
- Parishioner request for lighting on dark footpath Dawsons Close. To be discussed with Colin Jacobs (CJ) next meeting.

4.8 DS updated on play areas and projects including a decision on which two PC councillors attend tender meeting 27 January 2025 – 11-12 midday. Sarah Shinnie ESC will send out the tender documents for DS, LB and ND to score prior to the meeting. DS looking at extension to the Stennetts Play area for some more challenging activities eg climbing apparatus, DS is investigating prices. DS met with Tim Snook ESC to look at Stennetts facilities, Potential extension of Pavillion. The facilities are used by over 300 children and 70 adults regularly. They also looked at Faulkner's Way play area with consideration for a teen shelter in discussion.

It has been established that a small area of play equipment at Tylers Green does not belong to Trimley St Mary Parish Council; ESC has been cutting the grass there for Suffolk County Council.

4.9 LB updated on monthly news items for publication.

- January – cancellation of Christmas event. Planting Bulbs.
- February – Lights, flooding and new chairs.
- March – shed, Faulkner's Way play area, playing field.

4.10 Parish Council Administration.

Clerk taking a couple of weeks annual leave over the Christmas period – will do calls and emails.

5 FINANCE

5.1 Current balance £199,602.66 as at 27th November 2024.

Preparation and discussion of precept for 2025. Clerk to draft strategy notes. General feeling was for a 1% to 2% increase due to rising prices of insurance, bills and pay rise for clerk etc.

Monies received from ESC £658.68 for Tour of Britain grant.LB submitted monitoring documents.

Clerk to notified SALC pay management team of back pay to 1 April 2024.

All agreed to retrospective approvals for payments at the January 2025 meeting as this is later in the month on 13th January. This is to avoid unnecessary delays to those awaiting payments.

5.2 Approvals

5.2 Approvals for December 2024

Clerk N Dunn salary at NALC pay point 28 (November)	£1097.51
HMRC Tax	£281.60
Employer National Insurance (Parish Council contribution)	£89.69
Employee NIC	£28.79
Talk mobile SIM only account December 2024 to pay clerk	£9.95
EE WIFI Welcome Hall to pay Lynn Beal	£32.35
Gardener D Hunt	TBC

5.2 Paid since last meeting.

Lynn Beal for cash paid to musician at Armistice event	£50.00
SALC for PC as Sole Trustee training Bryan Frost	£42.00
Lynn Beal 4 x prints for event	£1.80
Lynn Beal gold rope for event	£ 9.59
Lynn Beal new PA System for PC	£249.00
Lynn Beal stapler for events	£4.44
Lynn Beal WH Printer ink admin	£ 49.42
Lynn Beal WH Printer paper	£5.99

6.0 PLANNING

6.12

Planning consultation

Planning reference: DC/24/4160/TPO

Proposal: T3 of TPO No. 180 / 2004

1no. Holm Oak (T1 on plan) - Overall crown reduction by up to 3 metres

Site address: 170 High Road, Trimley St Mary, Felixstowe, Suffolk, IP11 0SS

Consultation letter

expiry date: 13 December 2024

Planning committee no comments.

6.13

Planning reference: DC/24/3828/FUL

Proposal: Removal of flat roof and replace with pitched roof over kitchen, study & part lounge

Site address: 23 Cordys Lane, Trimley St Mary, Felixstowe, Suffolk, IP11 0UD

Consultation letter

expiry date: 27 November 2024

Planning Committee no comments.

6.14

Planning reference: DC/24/3868/FUL

Proposal: Loft conversion including new rooflight windows

Site address: 10 Mariners Way, Trimley St Mary, Felixstowe, Suffolk, IP11 0AA

Consultation letter

expiry date: 27 November 2024

Planning Committee no comments

6.2 East Suffolk Council Decisions:

No decisions made relating to Trimley St Mary.

7.0 Highways and Footpaths

No update,

8.0 Items to be carried forward to the next meeting 13th January 2025 at 7:30PM

- Dawson Drive footpath lights
- Planting bulbs
- Chairs update
- Welcome Hall insulation
- Remembrance 2025
- School side entrance

The meeting was closed at 9.10pm

Signed by Chair:

Date:

Future meetings:

Monday 13th January 2025

Monday 3rd February 2025

Monday 3rd March 2025

Monday 7th April 2025