

**TRIMLEY ST MARY PARISH COUNCIL**  
**NOTICE IS GIVEN THAT THE MEETING OF**  
**TRIMLEY ST MARY PARISH COUNCIL**  
**WILL BE HELD**  
**ON MONDAY 2<sup>nd</sup> February 2026 AT 7:30PM**  
**AT THE WELCOME HALL**

Parish Councillors are summoned and members of the public and press are warmly invited to attend a meeting of Trimley St Mary Parish Council on Monday 2<sup>nd</sup> February 2026 at 7:30pm in the Welcome Hall, Trimley High Road.

The Council, members of the public and press may record /film or broadcast this meeting, when the press and public are not lawfully excluded. Any member of the public who attends this meeting is advised that the Parish Council cannot control 3<sup>rd</sup> Party recording. The Parish Council may record the meeting.

Only members of the public who attend in person are permitted to speak. If you are unable to attend in person but wish to speak, please inform the Parish Clerk ([clerk@trimleystmary-pc.gov.uk](mailto:clerk@trimleystmary-pc.gov.uk)) at least one day before the meeting who will read out your question.

Members of the Public are not able to join the decision-making process of the Parish Council unless they are expressly invited to make a contribution by the Chair.

Clerk to the Council

28 January 2026

**AGENDA**

**Public Open Forum:** For members of the public to raise issues and concerns.

**1. Declarations of interest.**

For Councillors to declare any interests in matters on the agenda.

**2. Minutes.**

To approve the minutes held on 1<sup>st</sup> December 2025.

**3. Councillors Reports:**

For Councillors to report on meetings/seminars that have been attended.

**4. Items for Discussion:**

- To update pedestrian crossing (Standard item).
- To update on yellow lines project.
- To give School Report (Standard item).
- To review unused email addresses.
- To discuss May 2026 meeting date change.
- To discuss Welcome Hall postal address and purchase of secure post box for hall.
- To discuss Parish Council administration.
- To give an update on new Parish Clerk search.
- To recognise the current Clerk's service to the community.
- To discuss monthly news items for publication.

**5. Finance**

- To receive a financial summary report. Bank reconciliation and summary.
- To approve payments made.
- To approve payments to be made.
- To discuss internal controls and policies.

**6. Planning**

- To discuss planning applications received.
- To report decisions made by ESC.

**7. Highways & Footpaths**

**8. Outstanding Issues**

**TELEPHONE: 07795 824733 – Please note that this phone will not be answered until a new clerk is appointed.**

**E-MAIL: clerk@trimleystmary-pc.gov.uk**  
**WEB: trimleystmary-pc.gov.uk**