

TRIMLEY ST MARY PARISH COUNCIL
NOTICE IS GIVEN THAT THE MEETING OF
TRIMLEY ST MARY PARISH COUNCIL
WILL BE HELD
ON MONDAY 13TH APRIL 2026 AT 7:30PM
AT THE WELCOME HALL

Parish Councillors are summoned and members of the public and press are warmly invited to attend a meeting of Trimley St Mary Parish Council on Monday 13th April 2026 at 7:30pm in the Welcome Hall, Trimley High Road.

The Council, members of the public and press may record/film or broadcast this meeting, when the press and public are not lawfully excluded. Any member of the public who attends this meeting is advised that the Parish Council cannot control 3rd Party recording. The Parish Council may record the meeting.

Only members of the public who attend in person are permitted to speak. If you are unable to attend in person but wish to speak, please inform the Parish Clerk (Clerk@trimleystmary-pc.gov.uk) at least one day before the meeting who will read out your question.

Members of the Public are not able to join the decision-making process of the Parish Council unless they are expressly invited to make a contribution by the Chair.

Trimley St Mary Parish Clerk

Date : 3rd April 2026

AGENDA

Public Open Forum: For members of the public to raise issues and concerns.

1. Declarations of interest.

For Councillors to declare any interests in matters on the agenda.

2. Minutes

To approve the minutes held on 2nd March 2026.

3. Councillors Reports:

For Councillors to report on meetings/seminars that have been attended.

4. Items for Discussion:

To update on yellow lines project

To give School report (Standard item)

Thurmans lane bin update.

To update pedestrian crossing (standard repeat item)

Shelter

Standing orders to be approved/adopted

To approve the SALC Letter of Engagement for the Internal Audit

To approve policies;

- IT Policy
- Data Protection Policy
- Expenses and Travel Policy
- Press & Media Policy
- Retention of documents
- Social media and Electronic communications
- Social Media
- Subject access request policy
- Subject access request procedure
- Health & Safety (Staffing)
- Accident reporting policy & procedure
- Disciplinary procedure
- Disciplinary Rules
- Grievance procedure
- Complaints Policy & Procedure
- Climate awareness
- Privacy statement
- Accessibility statement
- Equal opportunities Policy
- Equality & Diversity Policy
- Freedom of Information Request
- Internet Banking Policy
- General Reserves Policy

Approve overtime worked by RFO
To confirm resignation of Cllr Colin Jacobs 23.03.26
Comments on how to recruit new Cllr Members
Update on Parish seating
Discuss grant application
Review climate action section on website
Speed awareness camera management
Website management/admin
Shed update
Stennets new shelter
Approval of new contract for Stennets field grass cutting service
To discuss monthly news items for publications

5. Finance

To receive a financial summary report. Bank reconciliation and summary.
To approve payments made
To approve payments to be made.

6. Planning

To discuss planning applications received.
To report decisions made by ESC.

7. Highways & Footpaths

8. Items to be carried forward to next meeting

Monday 11th May 2026

Monday 1st June 2026

TELEPHONE : 07795824733

EMAIL – clerk@trimleystmary-pc.gov.uk

WEB: trimleystmary-pc.gov.uk