

**TRIMLEY ST MARY PARISH COUNCIL
AGENDA FOR THE PARISH COUNCIL MEETING
TO BE HELD AT 7:30PM ON MONDAY 5TH OCTOBER 2026
AT THE WELCOME HALL, TRIMLEY HIGH ROAD**

Parish Councillors are summoned and members of the public and press are warmly invited to attend a meeting of Trimley St Mary Parish Council on Monday 5th October 2026 at 7:30pm in the Welcome Hall, Trimley High Road.

The Council, members of the public and press may record/film or broadcast this meeting, when the press and public are not lawfully excluded. Any members of the public who attends this meeting is advised that the Parish Council cannot control 3rd party recording. The Parish Council may record the meeting.

Only members of the public who attend in person are permitted to speak in the public forum and after that only if invited to speak by the Chair. If you are unable to attend in person but wish to speak, please inform the Parish Clerk (Clerk@trimleystmary-pc.gov.uk) at least one day before the meeting who will read out your question.

Members of the Public are not able to join the decision-making of the Council in subsequent agenda items unless expressly invited to do so by the Chair.

Public Open Forum

Reports from County & District Councillors, Public Participation Session & Members Questions on these items.

1. OPENING

- 1.1** Welcome and opening remarks from the Chair.
- 1.2** In attendance
- 1.3** Apologies for absence
- 1.4** Members declarations of pecuniary and non pecuniary interest.

2. MINUTES

- 2.1** To agree the minutes of the meeting held on Monday 6th July 2026
- 2.2** To agree the minutes of the meeting held on Monday 7th September 2026

3. PARISH COUNCILLORS REPORTS

4. ITEMS FOR DISCUSSION

- 4.1** To receive **update** on Shelter installation – **(MR)**
- 4.2** To receive **update** on iCloud storage update for Stennetts Cameras – **(MR)**
- 4.3** To receive an update on the Councillor footage for advertising for new Councillors. **(MR)**

- 4.4 To discuss and agree to replace the open top bin at Stennetts by the play area **(DS)**
- 4.5 **DISCUSS** monthly news items for publications and who will submit
- 4.6 To **DISCUSS** and **AGREE** course of action for dog fouling at Stennetts playing field **(GH)**
- 4.7 To **DISCUSS** and **AGREE** quotes received for maintenance/ repairs at Stennetts.**(clerk)**
- 4.8 To **DISCUSS** and **DECIDE** upon priorities for the funding year 2027/2028 in preparation for the precept setting
- 4.9 To **NOTE** the conclusion of the 2025/2026 External Audit and any comments made
- 4.10 To **AGREE** the Grants Policy
- 4.11 To **APPROVE** the **RENEWAL** of the RFO's Microsoft package
- 4.12 To **CONFIRM** the Invoice amount for Trimley Red Devils pitch fees for 2026/27

Clerks administration

- 4.8 Schedule of Payments to be signed off for the month of September 2026
- 4.9 Bank reconciliation to be signed
- 4.10 Update on application to Unity Trust Bank. **(RFO Update)**
- 4.11 To agree on future Parish Council dates for the period of January 2027-December 2027

5. FINANCE

5.1 Monthly Financial statement

Financial summary 1st September 2026 – 30th September 2026

One credit has been received into the account between 1st September 2026 – 30th September 2026 - This was 2nd Precept amount of £30,500

Balance as of 30th September 2026 - **£131,556.90**

Balance as of today -

Paid since last meeting (7th September 2026)

Date	To	Regarding	Evidence	Amount	Power Used
08.09.2026	O2	Clerks Mobile contract	Bill	£42.00	LGA1972 s112
09.09.2026	Nest	Clerks Pension	Direct Debit	£74.69	LGA1972 s112
11.09.2026	HMRC	Tax & NI on staff salaries	P30	£627.58	LGA1972 s112
11.09.2026	Rosebury Cottage	Grant	Application Form	£350.00	LGA1972 s137

11.09.2026	Welcome Hall Management	Grant	Application Form	£570.00	LGA1972 s137
11.09.2026	Citizens Advice Bureau	Grant	Application Form	£500.00	LGA1972 s137
14.09.2026	L Martin	Expenses	Claim Form	£32.60	LGA1972 s112
14.09.2026	Countrywide Ground Works	Playing Field cut	Invoice	£304.50	Public Health Act 1875 s164
14.09.2026	L Beal	Cllr Expenses	Claim Form	£11.98	LGA1972 s112
14.09.2026	Welcome Hall Management	Hall hire	Invoice	£60.00	LGA1972 s137
14.09.2026	Viking Office	Stationery	Invoice	£31.06	LGA1972 s112
14.09.2026	Country wide Ground Works	Playing field Cut	Invoice	£304.50	Public Health Act 1875 s164
21.09.2026	PKF Little John LLP	Audit Fee	Invoice	£504.00	Local Audit & Accountability Act 2014 & LGA 1972 S111
28.09.2026	Parkers Pitches Limited	Grounds Maintenance	Invoice	£1290.00	Public Health Act 1875 s164

Payments to be made

Date	To	Regarding	Evidence	Amount	Power Used
01.10.2026	SALC	Payroll Yearly Services	Invoice	£201.60	LGA1972 s112
06.10.2026	Skyline Window cleaning	Bus Shelter cleaning	Invoice	£205.00	LGA (misc) 1953 s4

6.0 PLANNING

Planning Applications received

DC/26/3283/FUL – 35 Great Field, Trimley St Mary, IP11 0YT – No objections
DC/26/3555/FUL – 171 High Road, Trimley St Mary IP11 0TW

7.0 HIGHWAYS AND FOOTPATHS

8.0 ITEMS TO BE CARRIED FORWARD TO THE NEXT MEETING

Future meeting dates

Monday 2nd November 2026

Monday 7th December 2026